

# MAIN FACS “TIPS & TECHNIQUES”

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**IMPORTANT:** This issue contains important operating information for all users of RSTARS and ADPICS. Please distribute promptly.

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- **YEAR-END SPECIAL PROCESSING – BUILDING LEASE PAYMENTS (BLP)**

## **YEAR-END SPECIAL PROCESSING – BUILDING LEASE PAYMENTS (BLP)**

For 10/1/08 Building Lease Payments (BLP), agencies need to change the Direct Voucher Effective Date on the Initiate Payments page to 10/1/2008 **prior** to “hitting” the Pay button. This will ensure that the 10/1 BLP payments go to the correct Appropriation Year (2009). However, until an agency’s appropriation bill has been enacted, Appropriation Year 2009 payments cannot be made.